

HINDRINGHAM PARISH COUNCIL

Minutes of Parish Council Meeting

DATE: Tuesday 21 July 2026
TIME: 7pm
PLACE: The Village Hall, Hindringham
PRESENT: Cllr S. Dye (Chairman), Cllr. K. Abel, Cllr. J. Burrows, Cllr. S Smyth and Cllr. J Waits
IN ATTENDANCE: Mrs S Raven (Clerk)
County Cllr. V Holliday
Two members of the public

The meeting was opened at 7.00pm by the Chairman

1. Apologies for Absence:

None.

2. Declaration of Interest and any dispensations of disclosable pecuniary interests.

None.

3. Public questions, comments or representations:

- Hedges: Various hedges are encroaching on the footpaths and highways. These are to be reported to Highways for attention when hedges can be cut back in September.
- Pot Hole, Wells Road outside Stonemead: Highways had patched the pot hole and water was starting to come through again. Anglian Water had attended and confirmed there was a leak. They would investigate as to where the source of the leak was and may have to dig up the front garden to determine the exact location. It was considered that the water was a culmination of a natural spring and water from a pipe as it did contain traces of chloride.
- Moorgate Lane had a burst water main which has now been repaired.

4. Minutes of the meeting 19 May 2026

The minutes of 19 May 2026 having been circulated before the meeting were APPROVED and signed by the Chair.

5. Reports from District Councillor and County Councillor:

Report from District Councillor in June had been circulated.

Norfolk County Councillor Victoria Holliday gave a report. She noted that Norfolk County Council is currently undergoing several changes. The Local Members Fund has been cancelled, although Parish Partnership funding may be available. A workshop on driving for older people was highlighted, along with the Crisis Resilience Grant for charities working to prevent hardship. Fire safety posters have been distributed to establishments. Speeding issues were discussed, including traffic management measures being introduced at Langham, which Cllr Holliday could enquire about for Hindringham. Broadband and mobile coverage are also being investigated, as mobile signals in the village remain very patchy.

6. Clerks Report:

No response received from A B Texel regarding one way system for lorries.

7. Planning

Decision made by Parish Council:

PF/26/1005 Demolition and rebuilding of “Building B” as part of conversion of outbuildings to micro-brewery, tap room and store. Location: Mood Gazer Barns, Blacksmiths Lane, Hindringham, Fakenham, Norfolk NE21 0QB – No objection

PF/26/1206 Erection of single storey rear extension Location: 3 Wells Road, Hindringham, Fakenham, Norfolk, NR21 0PN – No objection.

8. Environmental Project and Play Area

- 8.1 Play Area ROSPA inspection in June 2026: Various actions identified. It was agreed that Cllr. K Abel would inspect matting which was stored away to be used at various locations for the swings and multi play area. He would also inspect the other repairs mentioned in the report.
- 8.2 Grant Application and updated quote from School Scape: The grant application had been submitted to Norfolk Community Foundation. The quote had increased and was £7,949 for the zipwire and infinity bowl and delivery. This did not include matting or installation. Clerk advised considering matting under both items. It was agreed to wait until confirmation of whether the grant was awarded. The total grant applied for was £7,500.
- 8.3 Litter bin to be emptied by District Council: It was discussed to have a litter bin at the entrance of the play area. Clerk to find out costings of a new bin, whether a street licence would be granted and the cost per year of emptying it for next meeting.
- 8.4 Grass cutting on Playing Field: It was noted that this was being cut every month. Stimming needed to be completed around the play equipment and side of paths in the environment area. Cllr. S Dye to contact the contractor regarding frequency of grass cutting.

9. Finance and Regulatory

9.1 List of Payments

Payments to be Approved	£
<i>Payments Approved in June</i>	
S Raven Wages	783.30
HMRC Tax	279.88
S W Horticulture Grass Cutting	50.00
S W Horticulture Grass Cutting	50.00
Information Commissioners Office	52.00
Hindringham Parochial Church Council Hire	45.00
Norfolk ALC website	111.72
JP Home and Garden Maintenance	1128.33
<i>To be Approved at Meeting</i>	
Country style Disposal Bottle Bank (April)	39.00
Country style Disposal Bottle Bank (June)	21.00
ROSPA Play safety Ltd inspection	104.40
S Raven Expenses	96.05
Hindringham Parochial Church Council Hire	37.50

These payments were APPROVED.

- 9.2 Budget, Balance Sheet and Bank Reconciliation: These were circulated for May and June which were APPROVED. Recycling was discussed and whether a claim could be placed to offset the costs. It was agreed to place an advert into The Voice regarding public using the bottle bank as the PC did receive payments for tonnage. As the clothes bank was very hard to see into and not known when full whether a key to access the container to check was possible. Clerk to arrange.

10. SAM2 speed signage:

A brochure and costs were circulated to councillors from Westcotec. It was discussed but without the certainty of the parish partnership grant this was not a possibility. It was agreed to wait until Cllr Holliday had liaised with the traffic management department at Norfolk County Council.

11. Footpaths and Hedges that need trimming:

This was covered in public participation. Chair had notified the landowner regarding the ditch and hedge to be cleaned out and cut back. Any hedges encroaching onto footpaths and highways could be reported direct.

12. Church Tower:

The clock had been surveyed and masonry around the clock was crumbling. It needed to be completed refurbished and maintained. At present the Parochial Church Council was arranging for a quote to undertake the refurbishment and would send to the Parish Council in due course. It was noted that the PCC was undertaking finding a grant to cover the costs of these repairs.

13. Vacant Seat

An Applicant, Sarah Brooksby had come forward for co-option onto the Parish Council. This was voted and approved by Councillors. A declaration of acceptance of office was signed.

14. Pot hole Wells Road:

This had been discussed previously. A site meeting had taken place with Anglian Water and correspondence with Highways. It was agreed to wait until a further update from investigations by Anglian Water had been completed.

15. Moongazer Ditch and Hedges:

Chair had notified the landowner regarding the ditch and hedge to be cleaned out and cut back

16. Policies to be reviewed:

- 16.1 Safeguarding – Amendments would be sent to the Clerk for consideration – adjourn until next meeting.
- 16.2 Risk Management – This was approved.
- 16.3 Planning Policy – This was approved
- 16.4 Complaints – Amendments would be sent to the Clerk for consideration – adjourn until next meeting.

17. Correspondence:

- 17.1 Blacksmiths Lane – Dog fouling and placing of signing. This was discussed. Signage could not be placed as it was not enforceable and the parish council was not landowners. Councillors would monitor the situation.

18. Items for the agenda.

Telephone box repairs

Safeguarding and Complaints Policies

Next Meeting Tuesday 15 September at 7pm

Meeting Closed 9.30 pm

Signed.....

Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL AND
SIGNED ABOVE BY THE CHAIR**